**The copy below can be used to communicate with parents once a placement has been secured.**

Hello insert parent name/s,

Exciting times ahead for insert student name given he / she has now secured an SBAT that will get underway shortly.

The exposure insert student name will have with his/her employer partnership insert employer/company name every insert day student will be at work will be a great way for him/her to get the hands on industry exposure and complete his/her certificate with attendance at insert RTO/TAFE provider and begin his/her pathway in this apprenticeship area.

Please see attached the lengthy process for the SBAT to become live most of the process has been completed.

Students are expected to be at work one day a week and training one day a week. In some cases the SBAT training will be completed in a week block, but this will be finalised by the training provider. Any changes to work or training days needs to be communicated with me.

Please also note:  **all SBAT training fees are between the employer and the student/parents. Inset school name has no responsibility for any tuition fees.**

Should you have any more questions please do not hesitate to contact me or insert name on insert contact email or number.