**The copy below can be used to communicate with parents once a placement has been secured.**

Hello Teachers of Student name,  
  
Please note that he/she has secured an SBAT in name of industry which has commenced recently.  
  
S/He will be on a work day every write day with name of company and location in and at TAFE day every day at location.

Compass schedule will reflect this shortly  
  
We appreciate your support with this program.  
  
Regards 