

# BRIMBANK / MELTON Information Booklet 2014

BRIMBANK/MELTON  
LOCAL LEARNING



& EMPLOYMENT  
NETWORK

BRIMBANK / MELTON  
LOCAL LEARNING &  
EMPLOYMENT NETWORK

## Brimbank/Melton LLEN 2014 Calendar of Events

		Term 1
<b>February</b>	12th	Executive Committee meeting
	17th	Committee of Management meeting
	25th	Careers Network meeting [Brimbank/Melton combined]
	28th	Annual Report 2013 to DEECD
<b>March</b>	18th	BMLLEN combined working party meeting-Business/Industry/Training & Education Training & Education AND Community & Parents
	26th	Brimbank/Melton Youth Services Expo
<b>April</b>	2nd	Careers Network meeting
		<p style="text-align: center;"><u>Term 1 Programs</u>                      2014 Environmental scan available                      2014 Youth Service Directory released                      BMLLEN 2014 Information Booklet released</p>
		Term 2
<b>May</b>	1st	Australian Indigenous Mentoring Enterprise (AIME) program begins
	5th	A.G.M. - BMLLEN
	22nd	A.I.M.E. program
	28th	Brimbank Career and Jobs Fair
<b>June</b>	6th	Careers Network meeting (Brimbank/Melton combined)
	14th	Learning Disability Workshop
	18th	Executive Committee meeting
	23rd	Committee of Management meeting
		<p style="text-align: center;"><u>Term 2 Programs</u>                      Career Planning &amp; Employability skills program                      Pathways DVD released to schools                      Disadvantaged Students destination data released                      Industry links program-collaborative classrooms</p>

## **Brimbank/Melton LLEN** *Committee of Management (COM)*

The Brimbank/Melton LLEN Committee of Management will meet 4 times per calendar year as required by the Incorporated Association Rules.

The meetings will be held once per school term and reflect the need for the Committee of Management to approve annual reports, mid-year reports and financial budgets in a timely manner.

All Committee of Management meetings will be held at the Brimbank/Melton LLEN offices from 9:00am until 11:00am.

<b>2014 MEETING DATES COMMITTEE OF MANAGEMENT</b>	
Term 1	Monday, 17 February
Term 2	Monday, 23 June
Term 3	Monday, 1 September
Term 4	Monday, 8 December

In addition, the Committee of Management will conduct the Annual General Meeting in the first week of May, i.e. Monday 5 May 2014 (5:00pm to 6:30pm).

### **WORKING PARTIES – 2014 MEETING SCHEDULE**

#### *Business, Industry, Training & Education (BITE) Working Party*

<b>Date</b>	<b>Time</b>	<b>Location</b>
Tuesday 18 March 2014 (combined meeting with CAP)	2:00pm – 3:30pm	BMLLEN Offices
Monday 21 July 2014	2:00pm – 3:30pm	BMLLEN Offices
Monday 20 October 2014	2:00pm – 3:30pm	BMLLEN Offices

#### *Community and Parent (CAP) Working Party*

<b>Date</b>	<b>Time</b>	<b>Location</b>
Tuesday 18 March 2014 (combined meeting with BITE)	2:00pm – 3:30pm	BMLLEN Offices
Wednesday 23 July 2014	2:00pm – 3:30pm	BMLLEN Offices
Wednesday 22 October 2014	2:00pm – 3:30pm	BMLLEN Offices

# 2013 School Participation Grid

Goals & Programs Schools	Retention & Transition										Employability Skills			Parents, Transition & Careers Development		Integrated Support Services		Networks							
	Melbourne West TTC	Western Edge TTC	VET Cluster	Destination Mapping Project	Futures Forums	Try A Trade	"Indigenous Support Programs (AME/Brannoy)"	Pathways DVD	VCE Maths Revision Program (MAV)	Careers Expos Brimbank & Melton	Beacon & Work Readiness Programs	Career Planning & Employ Skills Project	SBAT Forum	ASBA Partnership	Melton Transition (SMT)	"Parent/Community Engagement/CTS (Play)"	Student Leadership	Youth Services Expo	Student Mapping Tool (SMT)	Directory & Guides	Festival For Healthy Living	Careers & Pathways	COM & AGM	Working Parties	
<b>BRIMBANK - GOVERNMENT</b>																									
COPPERFIELD COLLEGE																									
JACKSON SCHOOL																									
KEILOR DOWNS COLLEGE																									
ST ALBANS SECONDARY COLLEGE																									
SUNSHINE COLLEGE																									
Harvester Technical College																									
TAYLORS LAKES SECONDARY COLLEGE																									
VICTORIA UNIVERSITY SECONDARY COLLEGE																									
<b>BRIMBANK - CATHOLIC</b>																									
CATHOLIC REGIONAL COLLEGE - NORTH KEILOR																									
CATHOLIC REGIONAL COLLEGE - ST ALBANS																									
CATHOLIC REGIONAL COLLEGE - SYDENHAM																									
MARIAN COLLEGE																									
<b>BRIMBANK - INDEPENDENT</b>																									
ISIK COLLEGE (IBRAHIM DELLAL CAMPUS)																									
OVERNEWTON ANGLICAN COMMUNITY COLLEGE																									
<b>MELTON - GOVERNMENT</b>																									
BROOKSIDE P - 9 COLLEGE																									
CREEKSIDE P - 9 COLLEGE																									
KURUNJANG SECONDARY COLLEGE																									
LAKEVIEW SENIOR COLLEGE																									
MELTON SECONDARY COLLEGE																									
MELTON SPECIALIST SCHOOL																									
SPRINGSIDE P - 9 COLLEGE																									
STAUGHTON COLLEGE																									
<b>MELTON - CATHOLIC</b>																									
CATHOLIC REGIONAL COLLEGE - CAROLINE SPRINGS																									
CATHOLIC REGIONAL COLLEGE - MELTON																									
<b>MELTON - INDEPENDENT</b>																									
GILSON COLLEGE																									
MELTON CHRISTIAN COLLEGE																									
SOUTHERN CROSS GRAMMAR																									

## 2013 Primary School Participation

In the Brimbank and Melton LGA's there are over 60 primary schools (Government, Catholic & Independent). In 2013, 35 of our primary schools participated in activities designed for parents, students and staff; i.e. Transition to Secondary School- Parent Information evenings, Melton Transition project, and Student engagement programs via the Men's Shed.

### 1. Electronic/Media

#### a) Are You Job Ready? (DVD)

An employability skills DVD aimed at raising young people's awareness of the employability skills framework. A joint production of the BMLLEN and Brimbank City Council, filmed in local schools and businesses. (Also available as a sub-titled version). Previously distributed to all schools.

#### b) Choosing a Senior School Pathway (DVD-animated)

[Any Questions?](#)

Some ideas for completing a Year 12 qualification and getting the most out of secondary education.

[Any More Questions?](#)

Some more ideas for completing a Year 12 qualification in or out of school and some options that might help you stay at school until Year 12.

[Questions! Questions! Questions!](#)

Some ideas to start you thinking about the move from school to the world of work.

#### c) BMLLEN Website – [www.bmlen.com.au](http://www.bmlen.com.au)

The website contains information about the goals and work of the BMLLEN including projects, newsletters and environmental scan data. It also provides information on management, boundaries, research and data.

#### d) Environmental Scan

This data file is located on our website ([www.bmlen.com.au](http://www.bmlen.com.au)) under "Resources & Statistics". It contains relevant data from the 2011 Census and other sources, in relation to education & training, employment, and a range of other relevant data related to young people.

### 2. Publications

#### a) Youth Services Directory

A guide to Brimbank and Melton service providers. Suitable for use by schools and community service organisations. Distributed to all schools & community groups after the launch at our annual "Youth Services Expo" (March). (Searchable and electronic version available on BMLLEN website).

#### b) School Leaver's Guide

An information booklet for all school leavers in the Brimbank/Melton area. The booklet provides the latest information about career planning, employment pathways, school leaver services, apprenticeships & traineeships, VET courses at TAFE & RTO's, University study and other options. This booklet is distributed annually to all schools in the first week of term 3. (Electronic version on BMLLEN website).

#### c) Annual Report

The annual report is provided each year to members of the BMLLEN, schools, community organisations and other stakeholder groups. As with all annual reports, it highlights the programs and achievements via the Chair's Report & EO Report. Other information provides On Track data, school participation, financial statements and Committee of Management membership. Copies are available on request or via our website.

## BMLLEN/IMPLEMENTATION PLAN 2014

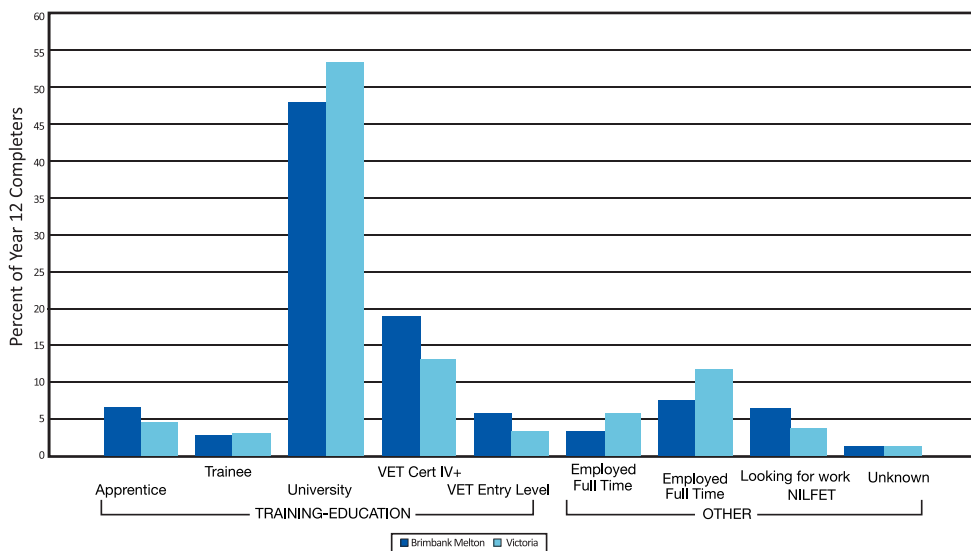
Goal 1	Goal 2
<p>Improve retention and educational outcomes for young people with particular focus on identified disadvantaged groups</p>	<p>Improve transition outcomes and the development of work ready skills in young people by brokering partnerships to create meaningful links between industry and schools</p>
<ul style="list-style-type: none"> <li>• VET Cluster Support-Brimbank &amp; Melton</li> <li>• Futures Forum (x1)</li> <li>• Career &amp; Pathways Networks (x2)</li> <li>• Melton Careers Expo</li> <li>• Brimbank Career and Jobs Fair</li> <li>• Western Edge Cluster, TTC</li> <li>• Melbourne West, TTC</li> <li>• Career Curriculum Framework Project</li> <li>• Indigenous Mentoring Programs               <ul style="list-style-type: none"> <li>- AIME</li> <li>- Brahminy</li> </ul> </li> <li>• Try A Trade Days</li> <li>• Applied Learning Support &amp; Promotion               <ul style="list-style-type: none"> <li>- VET-Melton promotion</li> <li>- Community VCAL</li> <li>- Applied Learning Awards</li> </ul> </li> <li>• Where are the jobs? - CDAA</li> <li>• SBAT Development &amp; Promotion               <ul style="list-style-type: none"> <li>- Forum</li> </ul> </li> <li>• Transition to Independence</li> <li>• Collaborative Youth Transition Trial</li> <li>• VCE Revision Program</li> <li>• Disadvantaged Students Data Project</li> <li>• Research – Disengaged Youth</li> </ul>	<ul style="list-style-type: none"> <li>• Disability Transitions-Training &amp; Employment               <ul style="list-style-type: none"> <li>- CTS</li> </ul> </li> <li>• SBAT Partnership Project               <ul style="list-style-type: none"> <li>- Ticket To Work</li> <li>- Safe T Training</li> <li>- A Gesture</li> </ul> </li> <li>• Business/Education engagement</li> <li>• Teenage Mothers Re-Engagement</li> <li>• Talent Communities Employment Portal</li> <li>• Corrections Training &amp; Engagement</li> <li>• Real Futures Generation - Beacon</li> <li>• Career Planning &amp; Employability Skills Program</li> <li>• Work Readiness Programs</li> </ul>
NETWORKS	
<ul style="list-style-type: none"> <li>• Brimbank Learning &amp; Employment Steering Committee</li> <li>• Brimbank Careers Network</li> <li>• Melton Careers Network</li> <li>• Western Edge TTC Network</li> <li>• Melbourne West TTC Network</li> <li>• Brimbank VET Cluster</li> <li>• Melton VET Cluster</li> <li>• Melton Careers Expo Planning Team (MCC)</li> <li>• Brimbank Careers &amp; Jobs Fair Planning Team</li> <li>• Indigenous Programs Planning Team (DEECD)</li> <li>• Melton Community Learning Board</li> <li>• Collaborative Youth Transition Trial</li> </ul>	<ul style="list-style-type: none"> <li>• Economic Development &amp; Life Long Learning (EDLL)</li> <li>• SBAT Reference Group</li> <li>• BITE Working Party</li> <li>• CTS North West Management Committee</li> <li>• CTS Action Team/Jackson Special School</li> <li>• Business &amp; Education Partnership</li> </ul>

Goal 3	Goal 4
<p>Enhance the engagement and participation of parents and families in educational transitions and career development processes through partnership brokerage</p>	<p>Broker effective support services for disadvantaged young people and provide networking opportunities for service providers</p>
<ul style="list-style-type: none"> <li>• Student Leadership &amp; Engagement <ul style="list-style-type: none"> <li>- Men's Shed</li> <li>- Youth Leadership - disadvantaged groups</li> </ul> </li> <li>• High Resolves</li> <li>• Parental engagement forums <ul style="list-style-type: none"> <li>- transition</li> <li>- careers &amp; pathways (FACTS)</li> <li>- tuning into teens</li> </ul> </li> <li>• Students at risk mapping project - (melton primary schools)</li> </ul>	<ul style="list-style-type: none"> <li>• Youth Services Forum</li> <li>• Festival for Healthy Living</li> <li>• Disability Parent Support Forums <ul style="list-style-type: none"> <li>- Jackson School Project</li> <li>- Learning Disability Network</li> </ul> </li> <li>• School Focused Youth Service Project</li> <li>• Community Hubs</li> <li>• Brimbank Youth Sector Leaders Project</li> <li>• Directories &amp; Guides <ul style="list-style-type: none"> <li>- Youth Services Directory</li> <li>- School Leavers Guide</li> <li>- BMLLEN Info Booklet</li> <li>- SBAT Guide</li> </ul> </li> </ul>
<ul style="list-style-type: none"> <li>• CAP Working Party</li> <li>• Student Mapping Tool Network</li> </ul>	<ul style="list-style-type: none"> <li>• Melton Youth Advisory Network (MYAN)</li> <li>• Youthlinks (Brimbank)</li> <li>• Brimbank Social Justice Coalition</li> <li>• Social Inclusion, Life Long Learning (SILL)</li> <li>• Brimbank Youth Sector Leaders Group</li> <li>• St Albans Youth Services Network</li> <li>• FHL Steering Committee</li> <li>• Brimbank/Melton School Focused Youth Service</li> </ul>

## 2013 ON TRACK REPORT

### Destinations of 2012 Year 12 or equivalent completers: Brimbank Melton LLEN and Victoria

Area	University %	VET Cert IV+ (%)	VET Entry Level (%)	Apprenticeship (%)	Traineeship (%)	Employment Full Time (%)	Total (%)
Brimbank	51.0	20.2	5.7	5.5	1.7	2.6	86.7
Melton	37.5	17.1	6.4	7.0	4.2	6.7	78.9
Brimbank/Melton	47.5	25.3		8.2		11.2	92.2
Victoria	53.2	12.1	3.7	4.8	2.3	6.2	82.3



NB – The balance of Year 12 Completers are either:

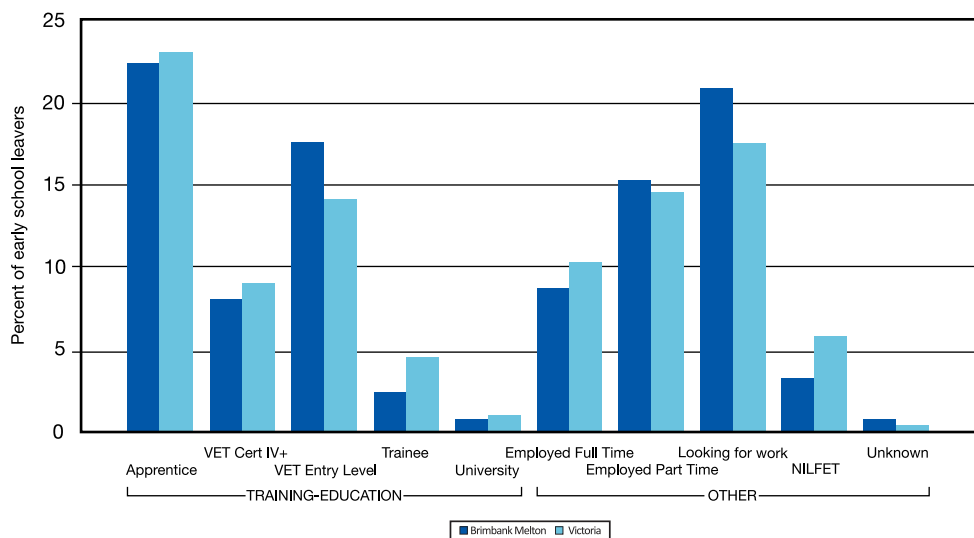
- Working part-time
- Looking for work
- Not in the labour force, education or training (NILFET)



## 2013 ON TRACK REPORT

### Destinations of 2012 early school leavers: Brimbank, Melton and Victoria

Area	VET Cert IV+ (%)	VET Entry Level (%)	Apprenticeship (%)	Traineeship (%)	Employment Full Time (%)	Total (%)
Brimbank	11.9	20.9	19.4	1.5	4.5	58.2
Melton	3.4	13.8	25.9	3.4	13.8	60.3
Brimbank/Melton	25.6		24.8		24.0	74.4
Victoria	9.1	14.1	23.0	4.5	10.3	61.0



NB – The balance of Year 12 Completers are either:

- Working part-time
- Looking for work
- Not in the labour force, education or training (NILFET)

## Brimbank and Melton Data Snapshot

Based on ABS 2011 Census data, ABS Labour Force quarterly statistics and on Track 2013

Data	Victoria	Brimbank	Melton
<b>General</b>			
Population	5,354,042	182,703	109,296
Overseas born	31.4%	46.7%	25.9%
ATSI	0.7%	0.4%	0.7%
Employed full time	59.2%	57.8%	62.7%
Unemployment rate Sept 2012	5.4%	9.0%	8.8 %
Year 12 completion rate	56.3%	54.7%	53%
Did not attend school at all	1.2%	3.4%	1.1%
No internet connection	19.64%	24.26%	15.52%
Highest level Year 8 or below	7.5%	12.6%	6.3%
Bachelor degree	26%	22%	19.9%
Post graduate degree	7%	4.2%	3.8%
SEIFA ranking (the national measure of relative disadvantage)	80 LGAs	9th most disadvantaged	48th most disadvantaged
<b>Young People</b>			
15-19yo disengaged from education, training or workforce	7.9%	7.5%	9.8%
15-19yo Unemployed, looking for work	16.4%	19.8%	20.1%
Australian born	68.6%	46.9%	67.1%
Family occupation low skilled/unemployed	17.7%	71.1%	66.1%
Bachelor degree completed	22.6%	18.2%	12.4%
University enrolled 15 – 24yo	14.9%	12.7%	8.7%
TAFE enrolled 15 – 24yo	7.1%	7.4%	5.9%
<b>Youth (15-19 years) % Engagement in Work/Study:</b>			
Working full-time and studying part-time	2.2	1.4	2.5
Working part-time and studying part-time	1.1	0.7	1.2
Working part-time and studying full-time	21.0	16.7	18.1
Working full-time (not studying)	5.5	3.6	6.4
Studying full-time (not working)	51.5	58.1	49.5
Working full-time and studying full-time	0.4	0.3	0.3
Fully engaged	81.7	80.7	77.9
Total - aged 15-19 years	345 339	12 706	7 276

## Brimbank/Melton LLEN 2014 Calendar of Events

		<b>Term 3</b>
<b>July</b>	21st	BMLLEN Working party-Business/Industry/Training & Education
	23rd	BMLLEN Working party-Community & Parents Futures Forum
	29th	Melton Careers Expo
	31st	AIME Program
<b>August</b>	26th	Careers Network meeting [Brimbank/Melton combined]
<b>September</b>	27th	Executive Committee meeting
	1st	Committee of Management meeting
	9th	Parent Forum Transition – Melton
	10th	Parent Forum Transition – Brimbank
	11th	AIME Program
		<i>Term 3 Programs</i> Student Primary School Leadership Program - Men's Shed Work Readiness Programs
		<b>Term 4</b>
<b>October</b>	TBA	VCE Maths Revision Lectures
	15th	Careers Professional Development
	20th	BMLLEN Working party-Business/Industry/Training & Education
	22nd	BMLLEN Working party-Community & Parents
	23rd	AIME Program
<b>November</b>	15th	Careers Network meeting [Brimbank/Melton combined]
<b>December</b>	3rd	Executive Committee meeting
	8th	Committee of Management meeting
		<i>Term 4 Programs</i> Work Readiness Programs

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## BRIMBANK/MELTON LLEN UPCOMING 2014 EVENTS

EVENT NAME	DATE	TARGET AUDIENCE
<b>BRIMBANK MELTON YOUTH SERVICES EXPO</b> <i>(Student services &amp; career pathways)</i>	<b>Wednesday 26 March 2014</b> From 9am-12pm at Victoria University, Sunshine Convention Centre, Ballarat Rd Sunshine	School Career Practitioners, Student Welfare Coordinators, Integration , VCAL and VET staff.  NIL STUDENT ATTENDANCE
<b>BRIMBANK/MELTON LLEN ANNUAL GENERAL MEETING</b>	<b>Monday 5 May 2014</b> From 5pm-6:30pm at WestWaters Hotel Lake St Caroline Springs	Those interested in the work of the BMLLEN.
<b>BRIMBANK CAREER AND JOBS FAIR</b>	<b>Wednesday 28 May 2014</b> From 9:30am-3:00pm at Club Italia, 128-152 Furlong Rd Sunshine	BRIMBANK & MELTON SECONDARY SCHOOL STUDENTS, JOB SEEKERS
<b>LEARNING DISABILITY WORKSHOP</b>	<b>Saturday 14 June 2014</b> From 1:00pm-4:00pm at Victoria University, Sunshine Convention Centre, Ballarat Rd Sunshine	STUDENTS, PARENTS & PROFESSIONALS
<b>FUTURES FORUM</b> <i>(Pathway Workshops-VCE/VCAL/VET/Apprenticeships &amp; Traineeships)</i>	<b>Wednesday 23 July 2014</b> From 9:00am-2:15pm at Victoria University, Sunshine Convention Centre, Ballarat Rd Sunshine	BRIMBANK & MELTON SECONDARY SCHOOL STUDENTS
<b>PARENT ENGAGEMENT FORUMS</b> <i>(Primary/Secondary transition)</i>	<b>Tuesday 9 September 2014(Melton)</b> <b>Wednesday 10 September (Brimbank)</b> From 7:00pm-8:30pm	PRIMARY SCHOOL STUDENTS & PARENTS
<b>VCE MATHS REVISION LECTURES</b> <i>(MAV Lecture Series)</i>	<b>October 2014</b> Details to follow	YEAR 12 VCE STUDENTS